

# NON-PROFITS AT ART WALK

Each month, Downtown Vision, Inc. (DVI) allows up to five non-profit groups to set up at Art Walk on a first come, first served basis. Due to the demand, we try to “share the love” and book each non-profit no more than four times (once per quarter) per year to give as many groups a chance to participate as possible. Exceptions may be made based on relevance to the monthly Art Walk theme.

**Cost:** First set up is free for each calendar year. All additional set ups are \$50. Make checks payable to Downtown Vision Alliance. If you wish to cancel, please alert DVI at least 1 week before Art Walk. Fees are nonrefundable.

**Space:** DVI will designate and reserve your space. Look for your group’s sign once you arrive. Non-profits do not need to check in.

## **Setup & Breakdown:**

- Set up begins at 3 p.m., and should be completed by 4:00 p.m.
- Breakdown begins no later than 9 p.m. and must be completed by 9:30 p.m.

**Activities & Art:** Each group is encouraged to engage patrons with hands-on activities related to your non-profit or through art displays that tie into the monthly Art Walk theme. Please note: food sales or giveaways are not permitted.

**Fundraiser/Donations:** If your nonprofit organization is looking to host a fundraiser or to collect donations, it must involve an art component (i.e. make snowflakes for \$1 to raise funds for an organization) and must be approved by Downtown Vision, Inc.

**Supplies:** You are responsible for supplying your own setup, including, but not limited to, a table, chairs, tent (recommended), lighting and extension cords (recommended).

**Weather Recommendations:** Art Walk is a RAIN OR SHINE event. In the case of inclement weather, we encourage you to arrange backup indoor accommodations

## **Parking:**

- Designated parking is not provided. Street parking is free after 6 p.m. Bring a few quarters and you’ll be set.
- The Downtown Garage at Adams and Clay streets offers free, covered parking Art Walk night, courtesy of Elite Parking Services. (Enter on Clay Street).
- If parked illegally or at a meter marked “No Parking,” you are at your own risk of receiving a parking ticket.



# ART WALK VENDOR CONFIRMATION

Thank you for supporting Downtown's signature monthly event.

<input type="radio"/> Business - \$250/mo	<input type="radio"/> Non-profit -\$50/mo (first time free)	<input type="radio"/> Participating Art Walk month(s):
<input type="radio"/>		

Name:		Date:
Company:		
Street Address:		
City:	State:	Zip:
Email:	Title:	
Phone:		

- Invoice Me**
- Check**      Make payable to Downtown Vision Alliance
- Credit Card**    Charge my:  Visa    Master Card    American Express

Name on Card:	Billing Zip Code:
Card No.:	Exp. Date:    /    Security Code:
Signature:	

Non-profit booth description: \_\_\_\_\_

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